

**MINUTES**  
**OF THE**  
**CALIFORNIA HISTORIC STATE CAPITOL COMMISSION**

**September 6, 1985 - April 22, 1987**

compiled 4/22/94

CALIFORNIA  
HISTORIC STATE CAPITOL COMMISSION

Meeting

September 6, 1985

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Minutes of the Organizational Meeting of the Commissioners of the Historic State Capitol Commission held, pursuant to due notice, at the California State Capitol, Room 113, Sacramento, California, on Friday September 6, 1985, at 2:00 p.m. P.S.T.

Present (Constituting a quorum)

Absent

Messrs/Ms Raymond Girvigian  
John Garzoli  
Frank LaPena  
Rai Y. Okamoto  
Gary Strong  
John Burns  
Hans Kreutzberg (alternate for  
Kathryn Gualtieri)

In attendance: Senator Nicholas C. Petris,  
Assemblyman Louis J. Papan, Ms. Kathy Snodgrass,  
Ms. Maeley Tom, Ms. Felice Tanenbaum,  
Mr. Sam Walton, Mr. Daniel Visnich, Mr. Tom Burns,  
Ms. Elizabeth Garzoli, Mr. Roy Graham,  
Mr. Blaine Cliver and Ms. Fran Gale.

Christine Henderson, Recording Secretary

Opening Remarks: Senator Petris, as Chairman of the Joint Rules Subcommittee on the Capitol Restoration Project, vested with the responsibility to monitor the Capitol Commission, convened the meeting. Senator Petris offered the current restoration personnel as temporary staff to the Commission. Senator Petris called upon the Commission to make use of the California Capitol Historic Preservation Society (CCHPS) as a non-profit support group, as provided in the legislation, AB 2767. He emphasized the importance of the private sector's participation.

Joint Rules Chairman Louis Papan and Kathy Snodgrass, the Assembly Speaker's legal counsel, also addressed and welcomed the Commissioners. Both stated, as did Senator Petris, that the members should view themselves as an independent body and assume their responsibilities, despite potential conflicts with the Legislative leadership. Assemblyman Papan stated that the Legislature was happy to relinquish some of that responsibility. The Speaker also wanted to relieve the Joint Rules Committee of some of the day-to-day tasks, Ms. Snodgrass said.

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Designation of Temporary Chairman. Pursuant to motion duly seconded, and unanimously carried, that Raymond Girvigian be designated as temporary chairman for organization of the Commission. Mr. Girvigian provided members with a brief history of the original Commission that existed from 1854 to 1911. He noted that all of the restoration project documents and materials were to be transferred to the State Archives for Commission use after they were inventoried.

Adoption of temporary by-laws. On motion duly made, seconded and carried by unanimous consent to accept the Robert's Rules of Order until Commission by-laws are adopted.

Elections of Officers. Pursuant to motion by Okamoto, duly seconded, Raymond Girvigian was unanimously elected as permanent chairman; motion by Strong, duly seconded, Rai Y. Okamoto was unanimously elected as Vice Chairman.

Committee Appointments. The Chair Recognized Mr. Sam Walton, Deputy Administrative Officer of the Assembly Personnel, who offered to assist the Commission develop a structure on behalf of the Joint Rules Committee. Mr. Walton proposed to help the Commission recruit an executive officer, work out a budget and locate office space at the request of Commissioner Strong.

The Chairman named members to chair the following committees for which they could later designate associates:

MASTER PLAN	Rai Okamoto
BUDGET AND FACILITY	Frank LaPena
ART AND ANTIQUES	John Garzoli
STATUS OF CONTRACTS	Raymond Girvigian

Staff. Commissioner Strong urged that the Commission immediately begin a selection process for an executive staff and have Joint Rules aides assist. Commissioner Burns indicated that the Commission should prepare a job description and have Joint Rules disseminate on a national basis. Commissioner Strong indicated that the Commission Chairman should have a prerogative in establishing the criteria. Pursuant to motion by Strong, duly seconded and unanimously carried that an Personnel Committee of the Chair and Vice Chair work with Commissioner Strong to present a proposal for an Executive Officer and the necessary staff regarding criteria, qualifications and salary range.

Status of Contracts. The Chair will investigate the status of contracts as described in Section 9149.15 of the Commission statute.

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Master Plan. Commissioner Okamoto will confer with the Commission Chairman regarding developing a master plan for the restoration, preservation and maintenance of the historic State Capitol and obtain information and materials from him.

Budget. Mr. Walton informed Commissioner LaPena that surplus Capitol Restoration funds that were to be used by the Commission have been diverted to the two legislative houses and suggested the Commission develop a budget plan to present to the Joint Rules Committee for acceptance. Commissioner LaPena will confer with Mr. Walton in this regard and report back at the next meeting. A discussion ensued as to whether Joint Rules Committee would establish a separate account for the Commission after a \$100 donation was accepted from the Pacific Palisades Historical Society, given in appreciation of Mr. Girvigian's illustrated talk on the Capitol Restoration Project.

Facility. Commissioners Strong and Burns stated that it was critical for the Commission to be housed in the historic Capitol. Mr. Walton stated that in all likelihood, the request would be granted, but that the space may be cramped. Commissioners LaPena indicated there was a need for separate space from the Legislature for the Commission to start off independently. Mr. LaPena will explore office space with Joint Rules.

Art and Antiques. On motion by Strong, seconded and unanimously carried that the 1876 painting, Donner Lake, painted by Frederick Butman be accepted to be hung in the Capitol at Commissioner's Garzoli's recommendation, and that the Art Chair recommend a location at the next meeting.

The Commission Chairman recommended that the California Capitol Historic Preservation Society Chairman and members make a presentation of the painting at the meeting and that Commission members be provided the Society's articles of incorporation prior to the next meeting.

Chairman Girvigian also recommended that information on the restoration staff's accessioning procedures be sent to the Commissioners by staff, for discussion and possible action at the next meeting.

Other Business. Mr. Visnich was directed to investigate printing business cards and stationery for the Commission, specifically to come up with a design.

  
Christine Henderson, Recording Secretary

  
for Raymond Girvigian, Presiding Chairman

HISTORIC STATE CAPITOL COMMISSION

COMMISSION MEETING

OCTOBER 15, 1985

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Minutes of the Regular Meeting of the Commissioners of the Historic State Capitol Commission Held, pursuant to due notice, at the California State Capitol Building, Room 113, Sacramento, California, on Tuesday, October 15, 1985, at 2:00 p.m. P.S.T.

Presiding: Mr. Raymond Girvigian, Chairman

Present (constituting a quorum)	Absent
Messrs/Ms Rai Y. Okamoto--Vice Chairman	John Garzoli (illness)
John Burns	Gary E. Strong (illness)
Kathryn Gualtieri	
Frank LaPena	
Nancy Percy (alternate for Gary E. Strong)	

In attendance: Mr. Tom Burns, Ms. Wendy Franklin, Mr. Alfred Harrison, Jr., Mrs. Carla Hills, Hon. John Moss, Mr. Bruce Pierini, Ms. Maeley Tom, Mr. Dick Troy, Mrs. Audrey Tsuruda, Mr. Dave Vincent, Mr. Daniel Visnich, Mr. Sam Walton

Christine Henderson, Recording Secretary

Roll. The meeting was called to order by Chairman Girvigian; the recording secretary called the roll.

Minutes.\* The minutes of the Commission meeting of September 6, 1985 were approved as previously circulated. Unanimously approved on motion of Commissioner Burns, seconded by Commissioner Okamoto.

I. RECOGNITION OF THE CALIFORNIA CAPITOL HISTORIC PRESERVATION SOCIETY

- A. Society Chairman John Moss, former Sacramento Congressman and Assemblyman, made a presentation and introduced Society members. He requested the Society's recognition as the Commission's official advisory committee and non-profit support organization. The Society's goals will include donations of artwork and antiques, funding for restoration and assisting the Commission with charitable, educational activities.
- B. Society Director Alfred Harrison, Jr. showed the painting Donner Lake (in its original frame) painted by Frederick Butman, circa 1865. It will be donated by his mother, Mrs. Alfred C. Harrison. Mr. Harrison stated his intent to donate the historic painting, Point Lobos, to the Capitol's art collection.

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\* These minutes were amended as requested at the December 10, 1985 meeting to include Item IV--Personnel.

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## B. (Continued)

Daniel Visnich reported Art and Antiques Chairman John Garzoli's recommendation that Donner Lake be hung at the Senate staircase; there being no objections by the Commission, it was so directed by the Chairman.

- C. Chairman Girvigian appointed Commissioner LaPena to the Art and Antiques Committee, chaired by Commissioner Garzoli. He was asked to review previously established criteria for hanging historical paintings in the Capitol. The Chairman stated that he would distribute the current standards to members.
- D. On motion from Commissioner LaPena, seconded by Commissioner Gualtieri, it was unanimously passed to recognize the Society as the Commission's official advisory committee and non-profit support organization.

## II. BUDGET - REPORT

- A. Budget Chairman LaPena reported the following items in the proposed budget which totaled \$142,800:

staff	equipment and furniture	publications (subscription)
employee travel	office supplies	telephone and telegraph
office and warehouse	printing duplication	commissioner expenses
		miscellaneous

- B. Commissioner LaPena recommended that accessioning photography, shipping and postage expenses be added as miscellaneous items; and \$33,500 be added to the budget for maintenance to preserve, restore and accession the Capitol's artifacts.
- C. Commissioner Okamoto suggested a budget allocation to print either a booklet or pamphlet describing the functions of the Commission.
- D. Joint Rules staff will check with Legislative Counsel to determine whether insurance costs on paintings can be included in the budget of the Joint Rules Committee rather than in the budget of the Commission.
- E. Mr. Sam Walton, Deputy Administrative Officer of the Assembly suggested that upon the Commission's submission of its final budget to the Joint Rules Committee, the Commission Chairman write a letter to Joint Rules indicating the desire to have flexibility in expending its funds (i.e. a lump sum budget rather than a line-item budget).
- F. It was resolved to investigate and revise the budget. Commissioner LaPena was urged to submit a restructured budget to the Commission two weeks prior to the next meeting.

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## III. FACILITY

- A. On motion by Commissioner Burns and duly seconded by Commissioner Gualtieri, it was unanimously adopted that the Commission go on record expressing its position in a most forceful way to the Joint Rules Committee that it desires office space in the Historic State Capitol. No other option is acceptable to the Commissioners. Chairman Girvigian will write a letter to the Joint Rules Committee stating the Commission's unanimity on this matter.

## IV. PERSONNEL

The Personnel Committee recommendation for a job description included that it screen and nominate five finalists to the full Commission for final selection of an executive officer. The Commission decided, on a motion by LaPena, seconded by Commissioner Burns, that an invitation to submit resumes for the position should be nationally advertised by the Committee and that acting Commission staff respond to applicants indicating that salary, qualifications and other information would be forwarded later.

## V. STATUS OF CONTRACTS - REPORT.

Chairman Girvigian reported the following, after conferring earlier with Assembly DAO Sam Walton:

- A. The Department of General Services provides maintenance in the historic building as part of an annual legislative appropriation without a written agreement. There are no written requirements for special treatment of certain areas of the historic building, which are needed. The Commission will eventually prepare a procedural manual on the maintenance of the Capitol's historical facilities.
- B. It was agreed that the Commission will investigate whether the building is currently obtaining special executive-level, museum quality maintenance in specific areas, as Chairman Girvigian reported was the Joint Rule's intent in 1982. Assembly DAO Walton stated that he would report at the next meeting "the exact level of services we're getting currently and what we're paying for it."
- C. Joint Rules Committee signed a contract July 1, 1985 with the Department of Parks and Recreation to manage the Capitol Museum for two years for maintenance, tours, publications and special projects. (Museum officials were introduced to the Commission: Dick Troy, Executive Branch Representative to the Legislature for the tour program; David Vincent, Director of the Capitol Museum and Wendy Welles Franklin, curator).
- D. The basement cafeteria concession has an indefinite contract with Joint Rules Committee, with a 60 day notice by either party to cancel.
- E. The bookstore concession operates on a similar basis as the cafeteria agreement.

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V. STATUS OF CONTRACTS - REPORT (Continued)

- F. Joint Rules Committee contracted with the State Library for space on the fourth floor of the Assembly side of the Capitol. A legal opinion will be obtained to determine whether this space comes under the jurisdiction of the Commission.

VI. VOTING BY ALTERNATES -- STAFF REPORT

✓According to the Legislative Counsel, Walton reported commissioners cannot designate an alternate to vote in abstencia; an alternate can only observe and take information for a member. Mr. Walton added that he would check with Legal Counsel on the determination of a quorum.

VII. ACCOUNTING PROCEDURES -- STAFF REPORT

- A. After the Commission budget is approved, Mr. Walton announced, the Joint Rules Committee will establish a separate Commission account and require submission of work orders or voucher for reimbursement of expenditures.
- B. Commissioner Burns made a motion, seconded by Commissioner Gualtieri, that Joint Rules establish two separate accounts for the Commission: the first for general support funds; and a second for contributions donated to the Commission that would be used only for the purposes they were given. The motion passed unanimously.

VIII. STATIONERY AND CARDS

Mr. Daniel Visnich displayed a letterhead design made by a local graphics firm to be used for stationery and cards, utilizing an old-style variant of the State Seal. The commissioners indicated a desire to have alternative designs submitted with the historic building as a logo.

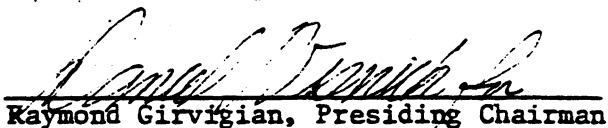
IX. ACCESSIONING PROCEDURES

Accessioning materials previously sent to the Commission were said to be in order.

X. REQUEST FROM THE ALAMEDA COUNTY HISTORICAL SOCIETY

The Society's request to place a poem of Columbus, by Joaquin Miller, near the Rotunda statuary was presented via Senator Nicholas C. Petris. Commissioner Burns opposed creating a new committee to review such requests. It was agreed to have the Master Plan Committee or a designated subcommittee establish standards for placing memorials in the Capitol. The Chairman was directed to reply to the Society that a decision will be delayed until such criteria are set, with a copy to Senator Petris.

The meeting was adjourned a 4:37 p.m.

  
Raymond Girvagian, Presiding Chairman

  
Christine Henderson, Recording Secretary



# HISTORIC STATE CAPITOL COMMISSION

Commission Meeting

December 10, 1985

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Minutes of the Regular Meeting of the Commissioners of the Historic State Capitol Commission held, pursuant to due notice, at the California State Capitol Building, Room 113, Sacramento, California, on Tuesday, December 10, 1985 at 10:00 a.m.

Presiding: Mr. Raymond Girvigian, Chairman.

## Present (Constituting a Quorum)

## Absent

Messrs/Ms Rai Y. Okamoto -- Vice Chairman  
John Garzoli  
Kathryn Gualtieri (departed 12:04 p.m.)  
Frank LaPena  
Gary E. Strong  
Chuck Wilson (alternate for John Burns)

John Burns

In attendance: Mr. Tom Burns, Mrs. Rosemond Bolden, Mr. Everett Jones, Mrs. Elizabeth Garzoli, Ms. Nancy Percy, Mr. Bruce Pierini, Mr. Dave Vincent, Mr. Daniel Visnich, Mr. Sam Walton.

Christine Henderson, Recording Secretary.

Roll. The meeting was called to order by Chairman Girvigian; the recording secretary called the roll.

Minutes: The minutes of the Commission meeting of October 15, 1985 were accepted following a motion to amend, by Comm. Gualtieri and seconded by Vice Chair Okamoto, to include the Personnel Committee report and Commission action. The motion was unanimously approved.

## I. PERSONNEL

Chairman Girvigian reported advertisements were sent to national publications and would be published in January and February, 1986. The Chairman will contact the California chapter of the Society of Architectural Historians (SAH) to place an ad in its newsletter. Comm. Strong will contact the No. Calif. chapter of SAH as well.

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### II. FACILITY

At Chairman Girvigian's suggestion, the Executive Committee and Comm. Frank LaPena will continue to work with Joint Rules to obtain office space in the historic Capitol and report to the Commission at the next meeting.

Assembly Deputy CAO Sam Walton indicated that he expected the Commission's letter regarding this matter would be sent to Joint Rules Chairman Louis Papan rather than the Subcommittee Chairman. However, Chairman Girvigian explained that the letter was forwarded to Chairman Petris of the monitoring Subcommittee as a matter of statutory policy.

### III. MASTER PLAN

Commissioner Okamoto reported that the Master Plan is being studied and that his Committee would make a specific report at a later date. Comm. Strong stated that if the historic West Front grounds are to be studied as part of the Master Plan, as the Chairman proposed, then the Capitol's Extension Buildings 1 and 2 should also be considered. Comm. Okamoto stated that it would be easier to proceed with this "if we had a legislative mandate." Comm. LaPena asked that Chrmn. Okamoto check on possible effects of this.

### IV. ARTS AND ANTIQUES

- A. Arts and Antiques Chairman John Garzoli recommended acceptance of a long-term loan, Thomas Virgil Trojan Hill, Jr. and His Dog, Prince, painted by Thomas Hill, Sr. in 1877 (54"X36" w/o frame and 71"X53" in period frame). Motion was made by Comm. LaPena and seconded by Comm. Okamoto. Vote unanimously carried.
- B. Chairman Girvigian presented his criteria for historic paintings formerly prepared for the Capitol Historical Furnishings Project in 1981. A motion by Comm. Garzoli, seconded by Comm. Strong, unanimously passed to adopt this criteria as interim acceptance policy until the Commission develops its own. Comm. Strong requested that this item be placed on the agenda for the next meeting.
- C. Comm. Garzoli was directed to select a location for the painting of Hill's son and seek final approval at the next meeting.
- D. Comm. Garzoli distributed an article on the Driving the Last Spike, Thomas Hill's masterpiece. This item will be discussed at the next meeting.

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## ✓V. BUDGET

- A. Comm. Gualtieri moved, seconded by Comm. Strong, that the Commission adopt a budget of \$200,000, as developed by Comm. LaPenä. The motion was approved unanimously.
- B. Commissioners LaPenä and Okamoto noted again that the budget should be provided by Joint Rules Committee as a lump sum allocation. Comm. Okamoto stated that the San Francisco Planning Commission, which he directed, had that prerogative.
- C. Art insurance costs were added to the budget. Other additions that increased the budget to its final amount included shipping and freight, a word processor, storage, office, printing and duplication.
- D. Staff indicated that fiscal year ends June 30; the approved budget would have to be prorated to that date.

## ✓VI. STAFF REPORTS

- A. Status of Contracts -- Mr. Walton announced that the Legislative Counsel will report at the next meeting on the Commission's authority and role regarding contracts that the Joint Rules Committee has previously authorized for building services and concessions.
- ✓B. Alternate Voting -- Legislative Counsel's written opinion indicated that only two ex-officio members may designate alternates to vote in their absence: the State Archivist and the State Librarian. Mr. Walton was directed to consult further with Legislative Counsel on how the State Historic Preservation Officer may have the same privilege.
- C. Accounting Procedure -- Two accounts will be established for the Commission under the Joint Rules Committee, Mr. Walton announced: one for budget appropriations and the other for funds donated to the Commission. Both accounts will require Joint Rules expenditure authorizations as for Legislative committees, he stated.

Comm. Okamoto questioned why Commission funds should be handled in the same manner as Legislative Committee expenditures since the Commission "has a different status in all respects than a committee." Chairman Girvigian requested that Mr. Walton reconsider the proposed limitations imposed on the second account with a written clarification and report back to the Commission at the next meeting.

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VI. STAFF REPORTS (continued)

- D. Stationery and Business Card Design -- Members indicated general disapproval with designs submitted by the Assembly graphics department. Chairman Girvigian asked members to provide comments to him by the end of the year, before the Chair and Vice Chair confer with the designer. The only Commission consensus was that the logo include the State Capitol.
- E. Maintenance -- The Joint Rules Committee does not have a written contract with the Department of General Services (DGS) to provide maintenance, Mr. Walton reported. Chairman Girvigian re-emphasized the need for specially trained personnel to provide museum-quality care for historical furnishings. Comm. Gualtieri said that she would confer with her department's Capitol Museum staff on this matter and report her findings.

DGS Building Manager Everett Jones addressed members, indicating that his personnel was not specially trained to deal with antiques and would like to confer with the Chair at a later date to attempt to resolve this problem. The Chair noted the need for a historical furnishings manual to guide DGS.

- ✓F. Insurance for Art Loans -- Although Mr. Walton recommended that the Senate continue funding art loan insurance costs for Joint Rules, Chairman Girvigian declared that would set an inappropriate precedent. Senate Deputy Executive Officer Tom Burns recommended that the Commission take over this responsibility. The Commission decided to include these costs in its budget.

Comm. Strong requested that Joint Rules staff report on how the State's self-insurance policy affected the recent fire damage restoration work in the Capitol Museum.

VII. NEW BUSINESS

- A. Proposed Legislation -- Chairman Girvigian proposed that legislation be considered to enable the Historic Preservation Officer designate an alternate with voting rights as other ex-officio members. The Commission agreed. Comm. Gualtieri offered to report back on the position of her department (Parks and Recreation) regarding this matter. A brief discussion followed on other possible legislation, such as including the historic Capitol grounds as part of a Master Plan program. These issues are pending.

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VII. NEW BUSINESS (Continued)

- B. Alterations -- The Joint Rules Chairman approved a request from the Assembly Speaker to renovate Assembly Rooms 440 and 444, Mr. Walton reported, as an informational item. Chairman Girvigian noted that plans of such work should be submitted to the Commission before work commences.\*


Comm. Strong suggested that the Legislative Counsel clarify the Commission's responsibilities on this issue at the next meeting. Comm. Okamoto asked that the Commission be provided with complete drawings and documents on the proposed alteration. The matter is pending.

- C. Meeting Notice Policy -- Commissioners will be given adequate advance notice for changes in meeting dates that were set at prior meetings.

VIII. ADJOURNMENT

The meeting adjourned at 12:15 p.m., after the Chairman set the next meeting for Wednesday, February 5, 1986 at 10:00 a.m.

  
RAYMOND GIRVIGIAN, Presiding Chairman

  
CHRISTINE HENDERSON, Recording Secretary

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\* Section 9149.7(b) of Chapter 1757 states that the Commission has the power and duty "to review and advise the Legislature on any development, improvement, or other physical change in any aspect of the historic State Capitol."

HISTORIC STATE CAPITOL COMMISSION

COMMISSION MEETING

FEBRUARY 5, 1986

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Minutes of the Regular Meeting of the Commissioners of the Historic State Capitol Commission Held, pursuant to due notice, at the California State Capitol Building, Room 115, Sacramento, California, on Wednesday February 5, 1986, at 10:05 a.m. P.S.T.

Presiding: Mr. Raymond Girvigian, Chairman

Present (Constituting a quorum)

Absent

Messrs/Ms Rai Y. Okamoto -- Vice Chairman  
John Burns  
Kathryn Gualtieri (departed 11:06 a.m.)  
Frank LaPenä  
Gary E. Strong

John Garzoli

In attendance: Mr. Tom Burns, Mr. Everett Jones, Mr. Mike Mello,  
Mr. Bruce Pierini, Mr. Dave Vincent, Mr. Daniel Visnich,  
Mr. Sam Walton, Legal Counsels: Mr. Jim Ashford and  
Mr. Mark Terry.

Christine Henderson, Recording Secretary.

Roll. The meeting was called to order by Chairman Girvigian; the recording secretary called the roll.

Minutes: The minutes of the Commission meeting of October 15, 1985 were accepted, as amended, moved by Comm. Gualtieri, and second by Comm. LaPenä. Vote unanimous.

The minutes of the Commission meeting of December 10, 1985 were unanimously adopted, on a motion by Comm. Strong, seconded by Comm. LaPenä.

I. OLD BUSINESS

A. COMMISSIONERS REPORTS

1. Personnel

Chairman Girvigian reported that the search for an Executive Officer was proceeding, based on advertisements placed in national trade publications, and that applications were being received. The Personnel Committee (comprised of Commissioners Girvigian, Okamoto and Strong)

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## 1. Personnel (Continued)

will review resumes after the February 28, 1986 deadline, he indicated and select finalists to be interviewed by the Commission.

Comm. Burns questioned whether the backgrounds of the members of the Personnel Committee would prevent them from contemplating choosing a historian for the post. Girvigian pointed out that he was a historical architect and would be thoughtful of historians. Comm. Burns then argued that the Committee should not recommend five finalists to the Commission as previously agreed, but keep its options open. After brief discussion, Comm. Strong moved, seconded by Comm. Burns, that the Committee recommend an unlimited number of finalists to the Commission as Executive Officer. The motion carried unanimously.

## 2. Administrative Procedure

Accounting Procedures -- are pending, according to Chairman Girvigian, who reemphasized the previous Commission vote to establish separate accounts for day-to-day operations and contributions.

Contracts and Alterations -- These were to be discussed later by the Legislative Counsel, (However, these items were also delayed under Agenda Item IB (1) and (3)\*)

## 3. Budget

Comm. LaPena reported that he was still waiting for action by the Joint Rules Subcommittee on budget approval. The Chair indicated that Subcommittee Chairman Senator Nicholas C. Petris planned a meeting soon for considering the budget and other items.

## 4. Facility

Comm. LaPena stated that he is also waiting for a response from the Joint Rules Subcommittee regarding the Commission's letter citing a resolution to have office space in the historic Capitol.

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\* The Commission Minutes of December 10, 1985, Agenda Item IV, under staff reports, states that Mr. Walton said Legislative Counsel will report at the next meeting on the Commission's authority and role regarding contracts that JRC previously signed for building services and concessions. Counsel was also to report further how SHPO may obtain an alternate; Jim Ashford appeared only for the latter item.

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### 5. Master Plan

Comm. Okamoto reiterated concern with proceeding on a Master plan until clarification by JRS of the Commissioner's scope of responsibilities. He indicated, however, that the Committee is proceeding slowly to review the matter until then. An early schematic design for exterior site restoration was presented to the Commission by Comm. Okamoto and Chairman Girvigian.

### 6. Stationery Design

Stationery and business card design, the Chairman reported, is progressing like other business items, with "glacial velocity." Although Commissioners failed to send comments regarding design to the Chair by the end of the year, Chairman Girvigian again requested assistance. Unless any design input is received soon from Commissioners, he and Vice Chairman Okamoto will develop a design.

### 7. Arts and Antiques

Acting Executive Officer Dan Visnich related a report for Comm. John Garzoli, who recommended that three historic paintings be accepted on a loan basis and hung in the Assembly Speaker's suite:

Thomas Hill, Jr. and His Dog Prince (1877, previously accepted), by Thomas Hill, Sr. (71" x 53" in frame) to be hung in the Office of the Speaker's Legal Counsel.

Uncle Sam Mountain (Mt. Konocti) and Clear Lake (1874), by Norton Bush (42" x 72"), to be hung in the Speaker's third floor staff reception room.

A Seminary Alarm (circa 1875), by Toby Rosenthal, (8' x 6'3" in frame), to be hung in the Speaker's main reception room, second floor.

Comm. LaPena made a motion to accept the paintings and their proposed locations for hanging, which was seconded by Comm. Okamoto. The motion passed unanimously.

### 8. Maintenance

State Historic Preservation Officer Kathryn Gualtieri submitted a report on her meeting December 10, 1985, with the State Department of Parks and Recreation (DPR) Capitol Museum staff regarding ongoing maintenance procedures for the historic constitutional of-



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8. Maintenance (Continued)

ficers' rooms. The DPR curator at San Simeon, she stated, developed a computer program for the Capitol Museum and trained two employees for curatorial duties.

Comm. Gualtieri indicated that a maintenance problem existed in other parts of the historic Capitol managed by the Department of General Services (DGS) --e.g. corridors, legislative offices, meeting rooms and Chambers -- because of a lack of coordination between the two departments. These "split responsibilities" in maintenance could improve, she suggested, by the following:

- ✓1. Establishing a seminar for maintenance supervisors on conserving historic materials, artifacts and furnishings (similar to one recently conducted by DPR at Asilomar).
2. Establishing a long-term maintenance manual of guidelines for conserving the interior and exterior of the historic Capitol.

She mentioned how DPR Capitol Museum staff restored two rooms damaged by a firebomb (for the benefit of Comm. Strong).

Comm. Girvagian agreed that it was necessary to develop a manual on conservation procedures because trained personnel may leave after their training and the Capitol would lose their skills. Mr. Visnich noted that Sothebys, New York City, and the Smithsonian Institution, Washington, D.C., conduct periodic courses for restoring and conserving antique furnishings and artifacts. He indicated that the building manager may want to send an employee for such training.

Some furnishings in the leadership offices have deteriorated, Senate DEO Tom Burns pointed out, presumably due to a lack of trained maintenance personnel. The Chairman added that legislative staff located in historic offices should also be taught to care for antiques.

DPR Museum Manager, Dave Vincent, told Commissioners that he would provide them with a DPR maintenance manual that is continually updated. Mr. Visnich was authorized to probe specialized maintenance programs at other capitols and organizations at the request of Commissioners Gualtieri and LaPena. Both Commissioners emphasized that the Commission should investigate whether acid rain or other atmospheric problems affect the exterior facade. Comm. Gualtieri also urged that Commissioners tour the building at the next meeting. Senate DEO Tom Burns offered to coordinate the tour.

B. STAFF REPORTS

1. Contracts and Concession Management

Assembly Deputy CAO Sam Walton announced that Legislative staff and Legislative Counsel are formulating a "Memo of Understanding" for Joint Rules Committee to submit to the Commission regarding contracts and concession management as well as accounting procedures and space jurisdiction. The draft will first be presented to the Joint Rules Subcommittee for approval and the full Committee for ratification. The proposal then will be offered to the Commission at its next meeting for acceptance. Comm. Strong requested that the Memo be sent to Commissioners before the meeting with sufficient time to review it, if possible.

2. Ex Officio alternate voting

Commissioners Strong and Burns indicated that legislation had existed since the 19th Century permitting the Keeper of the Archives and the State Librarian to have deputies; legislation for the State Historic Preservation Officer (SHPO) did not include a deputy when the position was created approximately 11 years ago. Legislative Counsel Aide Jim Ashford later stated that he did not have anything to add to his formal opinion. This issue is pending.

3. Assembly Fourth Floor Changes

Mr. Walton notified the Commission that he had no specific plans or documents on alterations to submit to the Commission for review. He interpreted that Comm. Okamoto's request for detailed drawings and documents was to be for future changes. In addition, according to the Legislative Counsel, he declared alterations on the fourth floor are not within the "purview of the Capitol Commission." Chairman Girvagian protested and asked if Legislative Counsel was prepared to testify. Mr. Walton departed from the meeting and returned with counsel Mark Terry (within 20 minutes). Mr. Terry argued that Section 28, Article IV of the State Constitution only cites the first, second and third floors of the restored Capitol as historic areas subject to requirements regarding alterations. The fourth floor changes were not relevant to the scope of the Commission's activities, he claimed.

Chairman Girvagian, however, referred Terry to the provisions of Chapter 1757 of the Government Code, Section 9149.7 (b), which states that the Commission is:

To review and advise the Legislature on any development, improvement, or other physical change in any aspect of the historic State Capitol.

## MINUTES

State Historic Capitol Commission

Wednesday, February 5, 1986

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Chairman Girvigian declared that the key word in the legislation was "review," but the legal expert ignored the argument. Also he noted that Counsel's reference to the State Constitution seemed inappropriate since it was not concerned with the scope of duties established by the Commission's statute, which is a different issue. The Chair requested that a formal opinion be provided by Legislative Counsel, or perhaps the Attorney General's office. Comm. Strong pointed out if the Legislative Counsel is correct in his informal opinion, then there is no necessity to have a Commission because it would serve no real function or any useful purpose. Other than the three floors that Counsel mentioned, "who is in charge of the dome?" he asked. "Why are we here?" he inquired.

Comm. Okamoto urged that the proposed Memo of Understanding include the Commission's "intended" advisory and review role. Mr. Walton agreed to place appropriate language in the proposed Memo of Understanding. The memo, Comm. LaPena added, should also clarify that the Commission's jurisdiction is from the "top of the Capitol (dome) to the bottom." The Chair concluded, that the Memo should imply no less, than the scope of duties and responsibilities already stipulated in the Commission's statutes.

## II. NEW BUSINESS

### A. Senate Entry Change Proposal.

Senate DEO Tom Burns reported that a Senate Rules staff proposal to return a door where it was supposed to have been historically placed was prematurely brought to the Commission and was withdrawn until the Senate Rules Committee could consider the matter first. Notwithstanding this, Chairman Girvigian commended the Senate Rules staff for bringing this item to the Commission's review. Action is pending.

### B. National Historic Landmark Designation.

Chairman Girvigian requested that the Commission apply to have the State Capitol designated as a National Historical Landmark (NHL), the nation's highest level of designation for a historical building. After a four year lapse, the National Park Service staff is again interested in considering this designation, he indicated, and that the Texas State Capitol has submitted its application, which is now being reviewed.\*

The California Capitol should apply for the NHL status based on (1) the recent Capitol Restoration Project, (2) the important his-

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\* Nineteen State Capitol nominations for NHL have been approved over the past 50 years.

B. National Historic Landmark Designation (Continued)

torical personages that have been associated with the Capitol over the years and (3) most importantly, the historical environmental complex that includes the Capitol and its mall extensions, Office Buildings 1 and 2 with East Capitol Park, as one of the America's greatest examples of the City Beautiful Movement should assure favorable consideration.

Girvigian explained that San Francisco architects Sutton and Weeks were involved in the S.F. City Beautiful Movement and were the architects of OB 1 and 2. He noted that historically important personages associated with the Capitol included President (then Governor) Reagan, Chief Justice Warren (as former Governor) and various nationally prominent U.S. Senators, such as Hiram Johnson (as California's reform Governor), etc.

Chairman Girvigian indicated that the 1950 annex would not be specifically included in the historic nomination since it is of non-historical interest.

Comm. Burns questioned this approach and recommended that the request be solely based on "restoration virtues" rather than an architectural planning concept and important personages. Mr. Visnich responded that he and Girvigian made an inquiry several years ago to National Park Service officials and were advised that the California Capitol nomination based on architectural alone was questionable, due to some loss of historical features and the addition of the East annex. Despite the recent restoration/reconstruction, the Capitol might not be able to obtain a NHL designation unless it could be justified on additional aspects and merits.

Senate DEO Tom Burns was assured that the designation would not affect the Legislature's ability in making certain historic alterations. Chairman Girvigian pointed out that he made a successful nomination (after more than a year's effort in research-documentation and governmental follow-up) on behalf of the Los Angeles Memorial Coliseum, at the opening of the recent Olympic Games in Southern California. He further explained that the NHL designation will not interfere with the Coliseum's maintenance nor future alterations.\*

The Chairman stated that the focus of the Coliseum nomination was primarily historical (the site of two Olympic Games) rather than architectural.

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\* This statement was confirmed by the U.S. Solicitor General to Coliseum Commission members, staff and the Mayor of Los Angeles before approval was given.

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B. National Historic Landmark Designation (Continued)

Comm. LaPena made a motion to have the Chairman pursue obtaining National Historical Landmark Status for the Capitol, which was seconded by Comm. Okamoto. The motion passed unanimously.

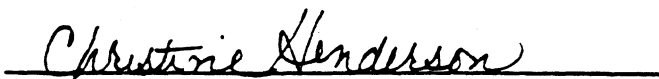
C. Public Relations Coordination

The various entities under the jurisdiction of the Capitol Commission, Chairman Girvigian stated, should begin bringing planned brochures and publications to the Commission to be reviewed for accuracy and continuity of information. DPR Capitol Museum Manager David Vincent said he was confused with this oversight and objected to the Commission acting as a clearinghouse for Museum projects. Vincent claimed that the Capitol Museum did not come under the Commission's authority and that he only had to report to Joint Rules Committee. Chairman Girvigian challenged this statement, according to his reading of the Commission's statute. Legal Counsel would have to clarify this matter, he added.

III. ADJOURNMENT

The meeting adjourned at 12:04 p.m. The Chairman set the next meeting for Wednesday, April 2, 1986 at 10:00 a.m.

  
RAYMOND GIRVIGIAN, Presiding Chairman

  
CHRISTINE HENDERSON, Recording Secretary

HISTORIC STATE CAPITOL

COMMISSION MEETING

April 2, 1986

—oOo—

Minutes of the Regular Meeting of the Commissioners of the Historic State Capitol Commission held, pursuant to due notice, at the California State Capitol Building, Room 113, Sacramento, California, on Wednesday, April 2, 1986, at 10:00 a.m., P.S.T.\*

Presiding: Mr. Raymond Girvigian, Chairman

Present Constituting a quorum)

Absent

Messrs/Ms	Rai Y. Okamoto -- Vice Chairman	John Garzoli
	John Burns	
	Kathryn Gualtieri	
	Frank LaPena	
	Nancy Percy (alternate for Gary E. Strong)	

In attendance: Tom Burns, Deputy Executive Officer, Senate Rules Committee;  
Danny Goldstein, President, Volunteer Assoc., Capitol Museum  
Everett Jones, Building Manager, Department of General Services;  
Bruce Pierini, Visitor;  
Maeley Tom, Chief Administrative Officer, Joint Rules Committee;  
Sharon Usher, Deputy Administrative Officer, Joint Rules Committee;  
David Vincent, Capitol Museum Manager, Dept., Parks & Recreation;  
Daniel Visnich, Acting Executive Officer, Capitol Commission;  
Sam Walton, Deputy Administrative Officer, Joint Rules Committee;

Christine Henderson, Recording Secretary.

Roll. The meeting was called to order by Chairman Girvigian; the recording secretary called the roll.

Minutes: The minutes of the Commission meeting of February 5, 1986 were accepted as moved by Comm. Gualtieri, and seconded by Comm. LaPena. Vote unanimous.

I. OLD BUSINESS

A. Personnel Search Status

Forty-two (42) applications for the Executive officer position were received before the February 28th deadline, Chairman Girvigian reported, and

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\* These minutes were amended as requested at the September 10, 1986 meeting to revise Item E. Old Business, Stationery Design.

**MINUTES**

**State Historic Capitol Commission**

**Wednesday, April 2, 1986**

**Page 2**

**Personnel Search Status (Cont.)**

forwarded to the Personnel Committee which is developing evaluation procedures. The Committee's selection of finalists might be completed during its afternoon meeting, the Chairman added.

It was agreed that the Personnel Committee would present its criteria for recommending finalists to the full body. The Commission could then decide how many finalists to interview for the post at the next meeting.

**B. Memorandum of Understanding**

The memorandum submitted to the Commissioners by Joint Rules Committee Deputy Administrative Officer (DAO) Sam Walton at the meeting differed from the Joint Rules proposal sent previously to members, the Chairman noted.

He added that any memorandum should neither be any more nor less than what the statute provides. Since Legislative Counsel represented Joint Rules on drafting the proposed Memorandum, he explained, the Commission should have its own legal consultant review it for compliance with the statute.

DAO Walton acknowledged that revisions were made and approved by the Joint Rules Committee and indicated that the Commission should seek legal advice from the Legislative Counsel. The Chairman replied that one counsel acting to serve both sides in the negotiations appears questionable. A more appropriate procedure, he stated, was to use the office of the Attorney General, as permitted by statute.

After Comm. Gualtieri offered other ex-officio members of the Commission the legal service of the State Park and Recreation Department on how to proceed, Comm. Rai Okamoto urged members to identify objectionable items in the memorandum for possible changes.

Chairman Girvigian explained that the Commission was established to keep at a respectable distance from the Legislature for accepting funds, gifts, and artifacts; to manage the historic Capitol and follow through with unfinished restoration items under a master plan. Comm. LaPena indicated that the Chairman should submit members' specific problems for a legal review in order to rewrite the memo and delay a decision until the next meeting when more information is obtained. The Chairman agreed to submit comments on the Memorandum of Understanding for the Commission's review at the next meeting.\* It was agreed that members would provide comments directly to the Chair for submission to the Joint Rules Subcommittee.\*\*

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\* See the attached version of a proposed Memorandum of Understanding from the Commission's Executive Committee, dated May 28, 1986.

\*\* No comments have been received by the Executive Committee to date.

MINUTES

State Historic Capitol Commission

Wednesday, April 2, 1986

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C. Facility

Comm. Frank LaPena reported that the Commission still wants an office in the Historic Capitol. Action pending.

D. Master Plan

Vice Chairman Okamoto reported nothing would be done to prepare a Master Plan until the Memorandum of Understanding is resolved by the Legislature. Action pending.

E. Stationery Design

The Chair reported interim stationery design was printed and copies were shown to members. It was requested that middle initials for all commissioners be placed on current stationery for uniformity; and that headings be done to reflect the Commission's official name as give by legislation, The Historic State Capitol Commission.

F. Arts and Antiques

Comm. John Garzoli's absence precluded any report. Chairman Girvigian noted that many Governors' historic portraits were missing from the corridor walls. Department of General Services Building Manager Everett Jones reported that his department had contracted with Balboa Art Conservation Center, San Diego, to conserve the artwork within one year. The Chairman indicated that the Commission should have reviewed the proposed contract, pursuant to the Commission's duties and responsibilities.

Comm. LaPena made a motion, seconded by Comm. Okamoto, that the Commission send a letter to responsible agencies notifying them that the Commission has been formally established and wants to be informed on matters pertaining to the Capitol. During discussion, Comm. Burns suggested that the letter be sent specifically to the Directors of General Services, Parks and Recreation and the Capitol Museum Manager.

Capitol Museum Manager David Vincent declared that he needed some type of procedure from the Commission for museum personnel because many decisions have to be made quickly. With the Commission meeting only once a month, he explained, there would be delays. When Vincent told the Commission that he doesn't meet with Joint Rules Committee on issues, but deals directly with staff, Chairman Girvigian and Vice Chairman Okamoto suggested that the Museum Manager deal with the Commission's Acting Executive Officer, Dan Visnich, on a day-to-day basis. Assembly DAO Walton concurred, stating that this procedure was appropriate.

Comm. Gualtieri indicated that the motion for sending a letter to departments should be delayed; Chairman Girvigian agreed, questioning how the intended letter could conform with the proposed Memorandum of Understanding without any legal clarification. However, Comm. Okamoto called for the question; the motion carried unanimously.



**MINUTES**

**State Historic Capitol Commission**

**Wednesday, April 2, 1986**

**Page 4**

**G. Proposed Change to Entrance of Senate Majority Leader's Office**

An entrance door was removed from the office on completion of the Capitol Restoration Project, before establishment of a Commission. Senate DEO Tom Burns reported that the Senate Rules Committee desired that the door be replaced. It should be returned, Chairman Girvigian explained, to make the entrance historically correct. Comm. Gualtieri's motion to approve the Senate's request was seconded by Comm. Okamoto and passed unanimously.

**II. NEW BUSINESS**

**A. Legislation to Establish a Division of Museums**

Comm. Burns reported that AB 3084 (Costa) would provide the Department of Parks and Recreation authority over the Commission's Capitol Museum and expressed concern that the proposed legislation would affect the Commission's responsibility for managing the historic Capitol. He recommended that the Commission take a stand. Comm. Gualtieri disclosed that the Department of Parks and Recreation had not sponsored nor taken a stand on AB 3084. Comm. Burns moved that the Commission oppose inclusion of the Capitol Museum in the legislation to remove any possible conflict regarding the Commission's authority in managing the museum.

**B. Staff Change**

Assembly DAO Walton introduced Sharon Usher, who he said, would assume his responsibilities with the Commission after a Memorandum of Understanding has been resolved. She would work as interim supporting staff, assisting Mr. Visnich.

The meeting was adjourned at 12:05 p.m.

  
Raymond Girvigian, Chairman

HISTORIC STATE CAPITOL COMMISSION  
COMMISSION MEETING  
September 10, 1986

---oOo---

Minutes of the Regular Meeting of the Commissioners of the Historic State Capitol Commission held pursuant to due notice, at the California State Capitol Building, Room 113, Sacramento, California, on Wednesday September 10, 1986, at 10:00 a.m. P.S.T.

Presiding: Mr. Raymond Girvigian, Chairman

<u>Present (Constituting a quorum)</u>	<u>Absent</u>
Messrs/Ms Rai Y. Okamoto John Burns Kathryn Gualtieri Frank LaPena Gary E. Strong	John Garzoli

In Attendance: Mel Assagai, Chief Assistant to President pro Tem David Roberti;  
Wendy Franklin, Curator, Capitol Museum,  
Department Parks & Recreation (DPR);  
Rose Mary Lester, Executive Director, Mercy Foundation;  
Everett Jones, Building Manager, Department of General  
Services (DGS);  
Nancy Percy, Assistant State Librarian;  
Dick Troy, District Superintendent, Department Parks &  
Recreation (DPR);  
David Vincent, Capitol Museum Manager, Department of Parks  
& Recreation (DPR);  
Daniel Visnich, Acting Executive Officer, Capitol Commission;  
  
Christine Henderson, recording secretary;  
Ken Fitzgerald, Sergeant-at-arms, recording/taping

Roll. The meeting was called to order by Chairman Girvigian; the recording secretary called the roll.

Minutes: The minutes of the Commission meeting of April 2, 1986 were accepted as amended, moved by Comm. Gualtieri, and seconded by Comm. Burns. Vote unanimous.

**I. OLD BUSINESS (Commission and Staff Reports)**

**A. Personnel Search Status**

Chairman Girvigian reported that the Personnel Committee met and formulated candidate selection criteria for applicants seeking the Executive Officer position. It recommended seven candidates to the Commission for selecting finalists for interviews. Comm. Strong's motion, seconded by Comm. Burns, to

## MINUTES

Historic State Capitol Commission

September 10, 1986

Page 2

### A. Personnel Search Status (Continued)

have the recommendations and criteria (as set forth in the attached Personnel Committee's May 28, 1986 memorandum to Joint Rules Subcommittee) be approved and adopted, unanimously carried.

### B. Memorandum of Understanding

The Chairman took up the Executive Committee's revision of the Joint Rules proposed Memorandum of Understanding. (See Attachment II, May 28 Executive Committee memo.) Section B, dealing with "Administration of Contract," was ambiguous, Comm. Gualtieri indicated, and questioned who had the responsibility to monitor ongoing contracts before they are renegotiated by the Commission.

The Chair indicated that he was receptive to an amendment to clarify the section. However, Comm. Burns passed out a list of concerns, stating that he would include them in a motion to accept the proposed Memorandum approved by Joint Rules Committee [instead of the an Executive Committee's revision (See Attachment III with Joint Rules Committee Memorandum)]. The Chair declared that the addenda to the JRC Memo would not constitute an agreement and that a motion to adopt was out of order because the Executive Committee's proposal was currently being considered. Comm. LaPena took issue with the Chair and argued that the five-point addenda be taken up by the Commission. He was supported by Comm. Okamoto.

Comm. Burns made a motion, seconded by Comm. Strong, to adopt the Joint Rules-approved proposal as an interim working agreement, subject to the written five concerns that may require changes in the agreement after an Executive Officer is selected. Chairman Girvigian protested on the basis that he had not time to review the document and asked other members if they had previously seen it. When his question went unheeded, he argued again that this would be a counter proposal and not an agreement.

Comm. Strong declared that an operating agreement was needed with Joint Rules Committee and Comm. Gualtieri supported the motion as "an interim working agreement." Comm. Okamoto agreed, saying that the Burns proposal could be treated as an agreement until a Memorandum of Understanding is adopted by the Joint Rules Committee. The motion passed with a five to one vote, the Chair opposing because he was not provided an opportunity to review the points.

### C. Budget

Budget Chairman LaPena reported that he met with Joint Rules and agreed to changes in the previously approved Commission budget (submitted June 26, 1986). The budget, he said, was decreased from \$200,000 to \$170,300 essentially because Joint Rules would assume expenses for freight, shipping and warehousing.)

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Proposed Budget Amendments

- Item 8: Telephone/telegraph -- Joint Rules would rent an AT&T system for \$2,200 but apparently keep \$3,000 listed for that item in the budget.
- Item 9: Study Contracts -- Any contract over \$5,000 out of the \$20,000 would require advance approval of Joint Rules, Comm. LaPena explained, because of a fear that the Commission may transfer funds for additional staff travel and office expenses. However, he stated that the transfer restriction imposed by Joint Rules was increased from five to ten percent.

Comm. Okamoto explained that this line item could include a Master Plan consultant but he felt uncomfortable that only \$20,000 was budgeted for all studies. A future budget request shall be made for this consultant.

Comm. LaPena noted that with the \$5,000 restriction, a Master Plan consultant would require prior approval of JRC. The Commissioners were placing that restriction on themselves by voting for the JRC Memorandum, the Chair pointed out. Comm. Okamoto responded that Joint rules gave no option for an open-ended budget, which he supported. He felt that the issue should be taken up again with the Subcommittee.

Add the word "consultant," so that Item 9 would now read "Consultant Study Contracts."

- Item 10: Art insurance -- This item was increased from \$5,000 to \$10,000 to accommodate higher costs.

Comm. Burns moved, seconded by Comm. Okamoto, to adopt the revised budget, totaling \$175,300; the motion carried unanimously.

D. Facility

During the last meeting of the Joint Rules Subcommittee, Facility Committee Chair LaPena reported, it requested that the Commission find office space in the restored Capitol and return back to the Subcommittee with a recommendation. Comm. LaPena then proposed to the Commission that it choose either Room 124 (currently housing the Department of Parks and Recreation Museum Manager) or a house museum room for its office. Chairman Girvigian caution-

## MINUTES

### Historic State Capitol Commission

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#### D. Facility (Continued)

ed that reassigning a house museum room would create policy problems, with which Commissioners Burns and Strong agreed.

Comm. Strong made a motion, seconded by Comm. Burns, that the Executive Committee and Comm. LaPena continue seeking office space on the first floor (excluding the house museum rooms) or the old Capitol basement and provide the Commission a recommendation. The motion carried unanimously.

#### E. Master Plan

Acting Executive Officer Dan Visnich reported on the opinions, requests and concerns expressed at the June 18, 1986 Joint Rules Subcommittee meeting. The Joint Rules Subcommittee voted unanimously to have the Commission present a Master Plan study, including procedures, costs, timetable, with historical references, on the Historical State Capitol and its grounds with recommendations for the Joint Rules Committee.

After the report, Comm. Okamoto moved, seconded by Comm. Burns, that the Commission proceed with developing a Master Plan for the Historic Capitol and grounds. The motion carried unanimously.

#### F. Arts and Antiques

In Comm. Garzoli's absence, Mr. Visnich reported on the status of Arts and Antiques. The painting, Thomas Troyon Virgil Hill and His Dog Prince, by Thomas Hill Sr. had been removed from the office of the Speaker's Legal Counsel. A search for a suitable replacement will be conducted during the legislative interim.

#### G. National Historic Landmark Nomination

Chairman Girvigian recommended to continue with the landmark designation that was abruptly stopped last year and use the voluntary offer of assistance from the National Park Service representative. Comm. Gualtieri objected to having the federal official who edits the national nomination also prepare it for the state, despite his withdrawing an application for the Executive Officer position.

There was no conflict of interest the Chair replied, but Comm. Burns, responded there was an appearance of one. An impression of a conflict of interest may cause a delay in processing a nomination, Comm. Okamoto stated. Comm. Gualtieri suggested that the Commission seek a California volunteer for the designation. The Chair agreed, providing that the Commission apply the same standard for scrutinizing volunteers' qualifications and apparent conflicts. It was agreed that the State Historic Preservation Officer would seek volunteers for the Commission's designation.

## MINUTES

Historic State Capitol Commission

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### G. National Historic Landmark' Nomination (Continued)

Comm. LaPena recommended that the Commission, as a matter of courtesy, write a thank you letter to the National Park representative and explain why his offer was not accepted.

### H. AB 3084 (Costa), 1986.

The legislation was amended by the author in Senate Rules Committee to exclude the State Capitol from the possible jurisdiction of the proposed division of Museums. However, after AB 3084 passed, it was sent to Senate Rules Committee for assignment and was tabled by the Senate Appropriations Committee.

### I. SB 958 (Russell), 1986.

Comm. Gualtieri reported that SB 958 was amended to permit the State Historic Preservation Officer, an ex-officio member of the Commission, to designate an alternate during the Officer's absence. The bill passed and was awaiting the Governors signature.

## STAFF REPORTS

### Capitol Building Manager

DGS Building Manager Everett Jones announced that eight of the Governors portraits undergoing conservation treatment at the Balboa Art Center in San Diego are completed and would be rehung September 22-26, 1986. Four other portraits will be sent there for conservation work and are expected to be completed April, 1987.

### Capitol Museum Manager

DPR Museum Manager David Vincent announced that he will be taking peace officer training from September 21 to December 21 as a result of being designated a State Parks Manager. During that time, DPR District Supervisor Dick Troy and Museum Curator Wendy Franklin will assume his duties.

Vincent reported that his office is drafting a contract for a design proposal to light exhibits and will submit it for the Commission's review before any action is taken. He also reported that Dorothy Roos, an Orinda artist, made a tactile bronze replica of the State Seal for sight-impaired tourists and requested permission to hang it in the museum tour office (Room B 27) and that the artist be recognized for her contribution. Comm. Strong moved, seconded by Comm. Gualtieri, that the artist be commended for her contribution, which carried unanimously.

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Historic State Capitol Commission

September 10, 1986

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### NEW BUSINESS

#### 1. Mercy Foundation Request

Rose Mary Lester, Executive Director of the Mercy Foundation, asked for Commission approval to place a historical plaque either in the Historic Capitol or its grounds, recognizing the Sisters of Mercy for their contribution to the history and progress of California and particularly noting that the Sisters owned the Capitol site until a legislative bill was passed in 1860 to have the land sold to the state.

Chairman Girvigian explained that there was a policy of Joint Rules not to place plaques or memorials in the Capitol until the Capitol Commission established a policy for standards of acceptance. The Commissioners felt, however, (as did Joint Rules Committee) that this was an exceptional case, and if approved, no precedent should be read into the decision.

Comm. Strong made a motion, seconded by Comm. Okamoto, to place a plaque on the Capitol's West Front grounds, near the Capitol's own historical marker (see attached plan) with the following stipulations:

- All costs for the plaque and its placement are to be borne by the Foundation.
- the plaque's size, design and text are subject to the review and approval of the Commission
- the wording should be relevant to the Sisters of Mercy association with the Capitol's history, as approved by the Commission; Chairman Girvigian added he will also obtain input from the DPR Office of Historic Preservation personnel on the text.

### III. EXECUTIVE SESSION

Adjourned for Executive Session at 11:47 a.m. for a five minute recess.

  
Raymond Girvigian, Chairman

HISTORIC STATE CAPITOL COMMISSION  
COMMISSION MEETING  
November 12, 1986

—oOo—

Minutes of the Regular Meeting of the Commissioners of the Historic State Capitol Commission held pursuant to due notice, at the California State Capitol Building, Room 126, Sacramento, California, on Wednesday, November 12, 1986, at approximately 10:00 a.m. P.S.T.

Presiding: Mr. Raymond Girvigian, Chairman

Commissioners Present

John Burns (alternate Chuck Wilson)  
Kathryn Gualtieri  
Frank LaPena  
Gary E. Strong

Absent

John Garzoli  
Rai Okamoto

In Attendance: Tom Burns, Deputy Executive Officer, Senate Rules Committee;  
Rosamond Bolden, Chief Officer Building & Grounds,  
Department General Services (DGS);  
Bill Dill, Department of General Services;  
Wendy Franklin, Curator, Capitol Museum, Department  
Parks & Recreation (DPR);  
Everett Jones, Capitol Building Manager, DGS;  
Rose Lester, Executive Director, Mercy Foundation;  
Felice Tanenbaum, Administrative Assistant,  
Senator Nicholas C. Petris;  
Sam Walton, Deputy Administrative Officer (DAO),  
Joint Rules Committee;  
Dick Troy, District Superintendent, DPR;  
Walt Jones, Assistant Director, Legislation, DPR.

Karen Schultz, Recording

**I. ROLL.**

The meeting was called to order by Chairman Girvigian;  
the roll was called.

**II. MINUTES:**

The minutes of The Commission meeting of September 10, 1986  
were unanimously adopted on motion by Comm. Gualtieri and  
seconded by Comm. Strong.



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**HISTORIC STATE CAPITOL COMMISSION**

**November 12, 1986**

**Page 2**

**III. OLD BUSINESS (Commissioner and Staff Reports)**

**COMMISSIONERS REPORTS**

**A. Personnel Search Status**

Chairman Girvigian announced that Mina Wright withdrew her candidacy for the position of executive officer due to illness in the family. This and other personnel issues were deferred for Executive Session following the meeting.

**B. Memorandum of Understanding**

The Chairman reported that the Memorandum of Understanding (March 10, 1986), previously approved by the Joint Rules Committee and adopted with an addendum as a temporary working agreement by the Commission on September 10, 1986, was forwarded to the Joint Rules Subcommittee that monitors the Commission, with no response to date.

An inquiry regarding the Memorandum was made to the Legislative Counsel by the Joint Rules Subcommittee, Mr. Visnich reported. Legislative Counsel Aide Mark Terry indicated it would be a conflict of interest for his office to provide the the Commission advice since it represents the Joint Rules Committee. The Commission, Terry explained, was established to be separate from the Legislature; therefore, the Commission should seek the advice of the Attorney General.

**C. Budget**

The Chairman informed the Members that the Commission budget is still pending a decision by Joint Rules Committee.

**D. Facility**

The Chairman reported that the location of a Commission office is still pending Joint Rules Committee response. Comm. LaPena urged that the Commission take a more active roll in obtaining an office. He reiterated his original recommendation that the Department of Parks and Recreation (DPR) office, located at Room 124, be used for the Commission's office. Chairman Girvigian suggested that Facility Chairman LaPena and the Executive Committee take this issue to the Joint Rules Subcommittee Chairman.

**E. Master Plan**

Master plan report was deferred due the to absence of Committee Chair Rai Okamoto.

## MINUTES

### HISTORIC STATE CAPITOL COMMISSION

November 12, 1986

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#### F. Arts and Antiques

A loan painting Yosemite Valley, by Thomas Hill, would be replaced in the Senate Majority Leader's Office, with a historic landscape, Donner Lake (1879), by William Keith. Another Keith painting, Washerwomen's Lagoon (1873), was placed in the Senate pro Tem's office, Mr. Visnich reported.

#### G. National Historic Landmark Nomination

A letter of appreciation was sent to Mr. James Charleton for his volunteer offer to prepare a National Historic Landmark nomination on behalf of the Commission, Chairman Girvigian reported. Comm. Gualtieri recommended that a local state volunteer, Dorothy Regnery, prepare the Historic State Capitol Commission nomination papers. She informed the Commission that Ms. Regnery had experience in preparing landmark nominations.

Following discussion Comm. Gualtieri made a motion, seconded by Alternate Chuck Wilson, to seek the volunteer services of Ms. Regnery for preparing the historic Capitol application. The vote was unanimous. Comm. Gualtieri recommended that Chairman Girvigian contact Ms. Regnery with an understanding that the Commission assume reimbursements for her necessary travel and research-related expenses.

#### H. Mercy Foundation Plaque

The Chairman reported that the Commission's previously approved Mercy Foundation plaque text and designated location (September 9, 1986 meeting) were overruled by the State Landscape Architect of the Department of General Services (DGS), which has jurisdiction over the Historic Capitol Grounds. Further business was deferred until the arrival of the DGS officials and Mercy Foundation representatives. (See Staff Reports, Page 5.)

## STAFF REPORTS

#### Senate Deputy Executive Officer

Senate DEO Tom Burns introduced Karen Schultz, a former Joint Rules art and furnishings employee during the Capitol Restoration Project, who was hired by the Senate to complete an inventory on historical furnishings and paintings due to the lack of a curator during the past two years. Schultz, he indicated, would also coordinate refinishing or restoration work required in this project with the Commission and Senate Rules Committee and update the collection records and files.

**MINUTES**

**HISTORIC STATE CAPITOL COMMISSION**

**November 12, 1986**

**Page 4**

Capitol Building Manager

DGS Building Manager Everett Jones announced that eight additional governor portraits have been rehung after being conserved at the Balboa Art Conservation Center in San Diego (BACC) in San Diego. Four other portraits have been sent to BACC for restoration and are expected to be completed before June 1987. The remaining portraits, Jones indicated, do not require extensive work and will be conserved by the Balboa Conservation staff in Sacramento.

Jones reported that several chandelier bulbs (quartz lamps) had exploded and shattered their decorative globe covers in various Capitol offices. He contacted the manufacturer, the Phillips Corporation, and had them replaced with another type. Unfortunately, another lamp exploded two weeks ago in the Senate pro Tem's office and Jones was uncertain if the new type failed or whether his building crew failed to follow his order to completely replace them. Jones said he contacted General Electric Company to supply new quartz lamps to solve the problem.

During the past three years, Mr. Visnich explained, over twenty quartz lamps had exploded, a serious danger to members and employees. In the last incident, glass shards pierced a secretary's desk top while she was working and narrowly missed her hands. He pointed out it could have blinded her. Jones assured the Commission that all Phillips quartz lamps would be completely replaced with products by the General Electric Company.

McMahon Seating Company, Shingle Springs, has maintained the chair molds used to make gallery seating in the Legislative Chambers. The owner's widow has offered to sell them to the state for \$35,000, Jones stated. Chairman Girvagian stated that the molds may belong to the state as a result of research and development done by the firm which had been paid by the state. He requested that the original contract be checked to determine whether research and development was authorized for this item. The issue is pending research of records. (See Attachment I.)

State Archives Status on Capitol Files

Comm. Burns' alternate, Chuck Wilson, notified the Commission that the State Archives has Capitol Restoration records only relating to "as built" and paid bills which it maintains as open records. Materials relating to contracts, however, are still under the jurisdiction of the Joint Rules Committee and are not available through Archives. Any information regarding the McMahon contract, he indicated, would have to be obtained through Joint Rules Committee.

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State Archives Status on Capitol Files (Continued)

Mr. Visnich stated it was his understanding from an earlier inquiry to Joint Rules Committee that all records were turned over to State Archives. (See Attachment II.) Wilson replied that his office has a letter of understanding with Joint Rules Committee that:

all the contractual material is stored not in the State Archives but elsewhere, but is accessible to the State Archives after a ten year period.

Chairman Girvigian indicated that the Commission statute places the jurisdiction of the records with the Commission.\*

Mercy Foundation Plaque

Mercy Foundation Executive Director Rose Lester related that after the Commission approved the proposed copy and location of the historic plaque, she was advised to seek final approval from the Department of General Services. DGS Chief Landscape Architect Dan Johnson notified the Foundation that minor revisions were made in the text and that the department decided to relocate the plaque opposite the Capitol cornerstone. The final text approved by DGS was forwarded to Ruhkala Monument Company. Chairman Girvigian requested a copy.

Rosamond Bolden, Chief Officer of Building and Grounds, stated that DGS has jurisdiction over the Capitol grounds. Chairman Girvigian replied that the Commission made its recommendation in response to a request from the Chairman of the Joint Rules Committee and thanked the Department and Foundation for appearing at the meeting.

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\* Section 9149.9 states: "The Commission shall maintain and may utilize all historic data, research, and project files developed and gathered by the state, and in possession of the state, in connection with the Capitol Restoration Project. On the date that the Commission commences business, all of the written material covered under this section shall be transferred to the State Archives to inventory, process and store on behalf of the Commission."

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Capitol Museum

Capitol Museum Curator Wendy Franklin submitted a proposal to alter and install light fixtures in several exhibit cases in the Library exhibit room. The Commissioners agreed to review the proposal and drawings and take a telephone poll to determine the matter. Approval of the proposal was reflected in the poll taken after the meeting (See Attachment III).

Joint Rules Deputy Administrative Officer

JRC DAO Sam Walton reported that the Joint Rules Committee had not acted on the Commission's budget, Memorandum of Understanding or other pending issues. Mr. Walton stated that Commission members would be invited to the meeting when these issues would be heard.

**NEW BUSINESS**

No new business.

**ADJOURNMENT**

Adjourned at approximately 11:45 a.m.