

Minutes
Historic State Capitol Commission
Commission Meeting
August 28, 2009

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Minutes of the Regular Meeting of the Commissioners of the Historic State Capitol Commission, held pursuant to due notice, at the California State Capitol, Room 2040, Sacramento, California on Friday, August 28, 2009, at approximately 10:00 am PST.

Presiding: Dick Cowan, Vice Chair

Commissioners Present

Nancy Lenoil
Luis Sanchez

Commissioners Absent

Wayne Donaldson

Visitors

Donna Durum, Department of General Services
Teresa Kaneko, Department of General Services
Bob Bowen, Department of General Services
Marilyn Nelson, Department of General Services

Koren Benoit, Executive Director/Curator and recording secretary

I. Call to Order; Roll Call; Introduction of Visitors

Mr. Cowan called the meeting to order at 10:02 am. The recording secretary read the roll.

II. Approval of Minutes

Motion: Mr. Sanchez

2nd: Ms. Lenoil

Approved: Yes

Action: To approve the April 2009 meeting minutes (with spelling correction to Melodi Andersen's name)

III. Old Business

A. Department of General Services

1. Infrastructure Study

Ms. Durum provided an update. The East Annex drawings have been completed and released to Joint Rules. The mechanical surveys ("as built") are almost complete from the 6th floor through the 2nd floor (some areas were inaccessible). They have had a preliminary meeting for the 1st floor and are working with the Governor's office. The 1st floor may be difficult as it is majority hard-lid ceiling or concealed blind ceiling. Existing drawings are out of date. DGS found no real

problems with moisture (one plumbing leak was immediately repaired). DGS plans on asking for a scope change to add survey work (both architectural and mechanical) of the West Wing. Energy savings can be achieved through controls, but they can't control what they don't know. Chair Cowan suggested DGS look at the CRP slides at the Archives; many are of spaces behind walls and ceilings. DGS is working with CHP on the replacement of the East Annex doors and ensuring they use the correct hardware.

2. Capitol Park Master Plan

Ms. Kaneko provided an update. UC Davis has provided a pre-proposal indicating what they are interested in doing. DGS is still waiting for an actual proposal. Until the scope of the project is determined, DGS can't hire a landscape architect or engineering firm. UC Davis has provided resumes for all the interested individuals (great credentials and lots of interest), but still no proposal. DGS has advertised several times, but has had to stop both times due to lack of funds and concerns with the overall scope. DGS is in contact with the Department Chair (Steve McNeil) and has asked for a final proposal within the next month.

3. Greening

DGS has hired a consultant (CTG) for retro-commissioning project (commissioning of existing buildings). BPM has conducting test lighting in the Assembly Chamber – apparently can't tell the difference. Viletta Campbell is the LEED person in BPM. The goal is LEED silver (per Executive Order), but there is a certain amount of latitude in historic buildings. DGS is doing what they can within the scope of their projects. Mr. Sanchez is a recent LEED-accredited professional.

4. Miscellaneous

a. Memorials

1. The Mexican-American

The Committee has requested transfer of \$10,000 Ms. Nelson can assist them through the process. They have raised \$190,000 but need \$1.3 million. The Committee hopes to get the ad out in October. The project is strictly enhancement and beautification of the existing memorial. They are considering a similar design to the Peace Officers memorial. Chair Cowan would from like to have the Commission involved from the design stage on. Ms. Benoit informed members that she will be attending the committee's September meeting to provide an overview on the Commission and its role in the proposed project. The Committee sunsets in 2014.

2. Thomas Starr King

Ms. Benoit an overview of the proposed installation of the Thomas Starr King statue in Capitol Park and accompanying exhibit.

b. Current Projects

1. Tree Maintenance - Chair Cowan referenced the City of Sacramento's letter in which they agreed with our suggestion for tree pruning to improve the State Capitol view shed. Ms. Benoit will forward the letter to DGS for their comment on state-owned trees.

2. Insectory Building – DGS is keeping the building in a state of “arrested decay”. BPM has to discuss maintenance with SHPO.

B. Subcommittee Reports

1. Capitol Repository

Ms. Benoit provided an update on the CRP files and materials. Members discussed the shelf life of slides and photos. Ms. Lenoil urged considering the future of digital scans (should plan on rescanning every 3-4 years to maintain and keep current with software and hardware). Scanning improves access and limits handling of the original images, but it doesn't preserve them. The Archives needs Joint Rules approval to conduct any preservation measures (after scanning, remove photos and slides from files and store them properly). Ms. Benoit will draft a letter for Joint Rules.

Chair Cowan suggested removing this issue from the Subcommittee Reports and addressing it as a stand-alone issue.

2. Maintenance Manual

No movement. Chair Cowan and Mr. Sanchez are committee members.

3. Annual Report

Members reviewed the draft 2008 report and approved with minor editorial changes and suggestions to cover.

Chair Cowan suggested removing this issue from the Subcommittee Reports and addressing it as a stand-alone issue.

4. Communications

Chair Cowan and Mr. Sanchez are committee members. Members discussed possible Assembly appointees (Gerald Silva, Gray Breckin, Bill Haig, and Melissa Murkas) and Assembly liaisons. Chair Cowan will check AIA list for landscape architects. Chair Cowan and Mr. Sanchez will discuss procedure with Greg and Jon and inquire about a presentation to SRC and ARC.

5. Capitol View Protection Plan

Members approved draft letter to Bill Crouch, and requested a workshop be planned after the next Commission meeting.

6. Capitol Park Memorials

Mr. Donaldson and Ms. Lenoil are committee members. Mr. Donaldson is to draft a “Memorial Information Sheet”, a position paper.

C. State Parks/State Capitol Museum

Ms. Benoit provided an update on the kiosks. The kiosks have been delivered (ordered through Advanced Kiosks in New Hampshire).

D. Other/Miscellaneous

Ms. Benoit will invite the Acting State Librarian to meetings.

Ms. Benoit will draft a letter to the non-profit society asking them to fund the paint study.

Chair Cowan raised the issue of amending 9149 to include the East Annex and Capitol Park. The issue will be discussed at the next meeting.

Chair Cowan asked for suggestions on future presentations, i.e. Parks Foundation, museum consortium, etc. Ms. Benoit mentioned a budget briefing. That will be an agenda item for January 2010.

Chair Cowan will check with Ms. Kaneko on the status of the Master Plan oversight committee.

Mr. Sanchez will rewrite the outreach goal to include CADA.

Chair Cowan discussed reorganizing the committee to relate to goals. Members will vote on goals and committee assignments at the next meeting. Chair Cowan and Mr. Sanchez agreed to meet with liaisons twice yearly (January and July).

Members will discuss the 2009-2010 calendars at the next meeting.

Chair Cowan asked for key points for the afternoon meeting with the City of Sacramento folks –

- Comparison of state versus city heights
- Upkeep of Capitol Mall
- Capitol Mall enhancements

VI. Adjournment

The meeting was adjourned at 12:07pm.